

**Unity Christ Church
Board of Trustees Meeting
January 18, 2018**

Minutes

Roll Call/Members Present: Lawrence Johnson, President; Leonard Smith, Ron Palumbo, Minister; Rudolph Clay, Treasurer; Michael Montez; Juankee McKinney; Carolyn Perry.

Open Session:

Lawrence Johnson, President Called the meeting to Order at 7:09pm. No guests were present. Reverend Palumbo asked everyone to recite the prayer handed to them.

Approval of Agenda – Carolyn has asked that we amend the agenda to include a brief discussion of the Sexual Harassment policy under old business. Open to board for a vote, 3 yes, no opposed, 1 abstain. The amended agenda was approved.

Board Check-Up – Board members shared their prayers/prayer requests with the board.

December 2017 Minutes – amendments; change date to 2017 and change mad to made on page 3, old business under treasurer. Rev. Ron made motion to accept minutes as amended. From the December minutes, Juankee clarified a missing word, it should be: Spiritual Center of Life. Leonard Smith seconded the motions with amendments. Motion passed. Minutes adopted.

Minister's Report:

- Rev. Ron mentioned that Board training was held Saturday, January 13, 2018 led by Rev. Toni Boehm. Feedback suggested excellent training. He learned several things. Rev. Ron has already begun implementing and tweaking several areas of ministry.
- He will attend A/V ministry team meeting. He has 3 items to cover: Empowerment – each member is asked to write a mission statement and vision statement, Ownership – each member create vision/mission statement; Support – what can Rev. Ron or ministry do to support the team.
- Burning Bowl Ceremony – 41 attendees. Feedback was excellent.
- In 2018, Rev. Ron will be a part of the World Peace Service and implement things he's done in the past at the service.
- Caregiver packets – 7 packets taken. He plans to announce the importance of packets at Friendship Sunday Services.
- Unity Village Trip – meeting had at January Friendship Sunday Potluck – 16 people signed up. Spring trip (April/May) will be planned. Rev. Ron said they plan to have another meeting.
- Rev. Ron has met with and/or counseled 3 congregants and he has been in contact with one member, who has not responded, plus she has not been at church. If he hasn't heard from or seen her by this weekend, he will drive to her house to support her during the grieving process.
- Sometime in February, at the Boards suggestion, he will give the first chapter of Lessons in Truth for Sunday Lesson and he will poll when people would like to have a class.
- Lawrence has asked Ron to finalize final cost to the church for the Board Training. After much discussion, Rev Ron will confirm.

President's Report:

- Lawrence thanked the board for allowing me to be president in a year of change. Thanks for allowing me to serve. He also commended Rev. Toni for the excellent training. Thanks to Michael and Leonard for joining the board during the transition.

Treasurer's Report:

- Rudolph presented the treasurer's report for December 2017: Total assets \$1,291,990.00. Total Income: \$5,084.00, Total Expenses: 12,538.00, Net Income -\$7,456.00. Net income for 2017; (minus)-\$102,111.34. Attendance: December 181 people, 1,888 people YTD. CD rate at West Community currently is .5%. Rudolph said that the CD is set to mature on January 17th. It matures every year. Rudolph suggested that we let it roll over at the same interest rate, until we have a future financial plan.

Old Business:

Articles of Agreement:

Legal Representation – Juankee reported that we need to get our Articles filed with an attorney. She will search for an attorney/paralegal and get associated cost to proceed. Lawrence suggested that she come back to the board with a budget.

Water Cooler:

Quotes provided by Rev. Ron. Da-Com \$65/month, Culligan - \$7/month, plus water cost; Hamilton Beach – For sale - \$160. Sams club – \$169 (cold/hot) or \$199 (cold/hot/kuerig). Rev. Ron's motion is to buy the one from Sam's for \$199 (hot/cold water, plus coffee option). It was seconded. Motion failed. Leonard made a motion to go with Culligan for \$7/month,\$7.70 per jug. 2nd by Ron. Motion passed.

Sexual Harassment Policy Discussion

Carolyn said with what Rev. Toni brought up at board training, plus she's looked up a Presbyterian policy and a Uniterian/universalist policy, we should go back and look at our policy and make some changes. We need to know how to adjudicate claims and prevent claims. Also, we need to know how to inform and educate all persons involved in church matters. She also wants to consider a point person to interview and ask questions when needed and also work with a small committee. Lawrence moved that the board establish a sexual harassment task force to review and present to the board on how it can be brought into 21st century. 2nd by Ron. Carolyn would like to present recommendations for the March board meeting. Motion passed.

New Business:

o Election of Officers

- President Nominations – Carolyn nominated Juankee, she accepted, 2nd by Rudolph; Rev. Ron nominated Michael, he declined, Leonard nominated Lawrence – he declined, Rev. Ron nominated Leonard – he declined. Nomination passed. Juankee will serve as President for 2018.
- Vice President Nominations – Carolyn nominated Lawrence, he accepted, 2nd by Juankee; nomination passed. Lawrence will serve as Vice-President for 2018
- Treasurer – Juankee nominated Rudolph, he accepted, 2nd by Carolyn; nomination passed. Rudolph will serve as Treasurer for 2018.
- Secretary – Juankee nominated Carolyn, she accepted, 2nd by Ron; nomination passed. Carolyn will serve as Secretary for 2018.

2018 Meeting Schedule – 3rd Thursday of the month @ 7pm.

Salary Review (B Johnson) – Rev. Ron moved that Brooks salary be raised to \$15, it was seconded by Michael. He currently works 10/week (20 hrs per ppd). Cleans church, empties trash, and other duties. Motion failed. Rev. Ron will bring back more information on pay rates

for the position before making a new motion in regards to Brooks' salary. Michael suggested he go to Department of Labor and put in the position to get more information on rates.

Daniel Nahmod Concert – Sarah Reid-Oliver brought it to Leonard that Daniel will be coming through STL in March and she wanted to see if we could host. In the past we sold advance tickets for \$10, and \$15 at the door. Michael moved that Leonard gather more information and provide info to the board by Monday, Jan 22nd. Properly 2nd, Motion passed.

Announcements:

Mitten Tree donations was given to the Spreading Our Love organization. She was very pleased with the donation and that she will send a letter of thanks to the church. Lawrence announced that Erika has integrated Constant Contact and Facebook so that announcements are posted on Facebook on a weekly basis.

VII - Closing Prayer – led by Rev. Ron

VIII – Adjournment – adjourned by Lawrence at 9:12pm