

**Unity Christ Church
Board of Trustees Meeting
September 21, 2017**

Members Present: Lawrence Johnson, President; Rudolph Clay, Treasurer; Juankee J. McKinney; Carolyn S. Perry

Members Absent: Reverend Ron Palumbo, Minister

Guest: Erika Carmichael

I. Open Session:

Opening and Welcome: Lawrence Johnson, President welcomed our guest and opened the meeting at 7; 20pm.

Opening Prayer: Juankee J. McKinney led the opening prayer

Guest Comments: Erika Carmichael, Office Manager

Erika expressed that she loves being here at UCC. It has been a positive experience. She is assisting Carolyn Perry and Kathy Mandel with the Square®. She will be training others to use the Square® on September 29, 2017 at 1:00PM.

Board Check Up:

Board members shared their prayer request for the following month.

August 2017 Minutes: A motion was made by President Lawrence Johnson to accept the minutes as corrected. Rudolph Clay seconded the motion. The vote was Unanimous

II. Officer's Reports:

Minister's Report and Responses: In the absence of Reverend Palumbo, Lawrence shared the written report provided by the minister. Items addressed are as follow:

- Unity World day of prayer, Thursday September 14, 2017, six (6) people attended the 11:00 a.m. prayer service and five (5) attended our World Prayer service.

- Met with Interfaith Partnership of Greater St. Louis. Annual Interfaith Dinner will be held on Thursday, Oct. 26, 2017 at the Sheldon. Tickets \$85.00 per person.
- The River City Pops will give UCC a free Christmas Concert on Sunday, December 10, 2017. Rudolph made a motion to offer the River City Pops free Christmas concert as a community wide event on a Love Offering basis. Carolyn Perry seconded. Vote was unanimous.
- Attended bookstore team meeting; encouraged team to come up with a Mission and Vision Statement.
- Unity Worldwide Ministries stated that UCC needs to schedule a Leadership Training as soon as possible. After discussion, the Board decided that there is no need to participate in Leadership training at this time.
- The following actions have been completed at the church: the water fountain has been removed from the basement; the basement window has been repaired; light has been restored to the women's upstairs restroom and back office; we have purchased a water dispenser for our Friendship Sunday Potlucks.
- Regarding UCC water cooler for the lower level; talked to several congregants who felt this was not a good idea, because the water cooler would be assessable to all groups using the lower level and could lead to additional expense for the church. After discussion, the Board decided that it would like Reverend Palumbo to follow up with the initial decision regarding cooler and get bids for the cost.

President's Report: Lawrence Johnson

- President Johnson reported that Judy Lindow will serve as a consultant for the next six (6) months; until March 2018. Contract for Judy will be \$2,500.00/ \$25.00 per hour.
- Need for new Board Members was emphasized
- Michael Montez was asked if he would be willing to chair the nominating committee
- Harry Drake's memorial service is tomorrow August 22, 2017. A motion was made by Rudolph Clay to give \$100.00 to Unity School of Christianity in remembrance of Harry. Juankee McKinney seconded the motion. Vote was unanimous.

Treasurer's Report: Rudolph Clay

- **Balance sheet:** total assets are 1, 328,593.07; \$83,986.47 in two commerce bank accounts (checking and Youth education fund); CD in Bussey/Pulaski Bank for \$261, 712.27; CD in West Community Credit for \$ 100,124.66
- **Income and Expenses Statement:** Total income for August was \$4686.00. Expenses were \$13,401.00; net income was -\$8715.00
- **Attendance numbers:** Attendance for August was 146

A motion was made by Carolyn Perry to accept the Treasurer's report; Lawrence Johnson seconded the motion. The vote was Unanimous.

III. Committee Reports:

Bylaws Committee: Juankee J. McKinney, Chair Bylaws Committee reported that the Bylaws Committee has been formed. The members are: Mary Biggs, Carolyn Perry and Joyce Woodson.

The committee has reviewed the articles of agreement and determined which areas are to be corrected. They will also be reviewing the current Bylaws (2016) for needed amendments.

President Johnson presented the Board and committee chair with a proposed revision to Article V, Section 3.

IV. Old Business:

Building Use Policy: President Johnson presented the Board with a building use policy to be reviewed and discussed at the next Board meeting,

Water Fountain: Board requested that Reverend Palumbo get bids for water cooler.

Status of Square: Carolyn Perry reported on the status of the training for square. She reported that two (2) people in the bookstore will be trained; Erika will do the training. Now considering using Square® for purchase of books and CD's. May expand it to Sunday service donations in the future. Also, working with Erika to set up online account with Commerce Bank.

Scheduled the Board to be trained to use the Square on Friday, September 29, 2017 at 1:00 P.M.

Schedule Conversation: The Board rescheduled its "conversation" with Reverend Palumbo for September 24, 2017.

Bookcase: Rudolph Clay reported that the bookcase has been ordered and will be here in four (4) to six (6) weeks; the end of October or November, 2017.

V. New Business:

FY2018 Annual Budget: Treasurer Clay presented the proposed budget for 2018. Board asked to think about future raises for Erika Carmichael. President Johnson asked the Board to review the Budget for discussion at next session.

UCC's Unity Worldwide Ministries (UWM) Region: Reverend Palumbo raised a question regarding the region that UCC is considered to be a part of. He believes that the church is in the South Central Region as opposed to the Great Lakes Region. Juankee J. McKinney will investigate which region we are affiliated with and report back to the Board.

Prayer Chaplain Training: Prayer Chaplain Training will be held on October 13-14, 2017 at First Unity Church. Juankee J. McKinney requested that the Training be paid for by the church as well as the purchase of a training manual for Reverend Palumbo and pins for Mary Holloman and Juankee McKinney. Juankee J. McKinney made a motion to allocate \$250.00 for the Prayer Chaplain Training. Carolyn Perry seconded the motion. The vote was unanimous.

VII. Closing Prayer: Juankee J. McKinney led the closing prayer.

VIII. Adjournment: The meeting adjourned at 10:21P.M.